Vehicle & Business Mileage

2026 Vehicle Organizer · Form GTP-3

How to use this form

1. Open it on your phone or computer (iPhone: Files app or Adobe Acrobat Reader; Android: Google Drive or Acrobat).
2. Tap a box to type. Save the file. Every amount should come from a real record: receipt, invoice, bank or card statement.

The IRS mileage rate changed on July 1, 2026, so list business miles for each half of the year separately.

1. Vehicles used for business

Vehicle 1: year, make and model	Date first used for business	Owned or leased

Vehicle 2: year, make and model	Date first used for business	Owned or leased

2. Miles in 2026

Take the totals from your written or app mileage log. Commuting (home to a regular workplace) is not business.

Miles	Vehicle 1	Vehicle 2
Odometer on January 1, 2026		
Odometer on December 31, 2026		
Total miles driven in 2026		
Business miles January 1 – June 30		
Business miles July 1 – December 31		
Commuting miles		
Personal miles		

3. Parking and tolls for business trips

	Amount $	Records		Amount $	Records
Business parking fees		☐	Business tolls		☐

4. Actual car expenses (whole year, all use)

We compare these with the mileage rate and use what the rules allow. Enter totals for each vehicle in notes if more than one.

	Amount $	Records		Amount $	Records
Gas and oil		☐	Repairs and maintenance		☐
Tires		☐	Insurance		☐
Registration and license fees		☐	Car loan interest		☐
Lease payments		☐	Car washes		☐

5. Questions

Do you keep a written or app log of business trips (date, place, purpose, miles)?	☐ Yes	☐ No
Was another vehicle available for your personal use?	☐ Yes	☐ No
Did you use the vehicle for rideshare or delivery (Uber, Lyft, DoorDash, etc.)?	☐ Yes	☐ No
Did you get mileage paid back by an employer or client?	☐ Yes	☐ No

Notes

Your confirmation

I confirm that the information on this form is true and complete to the best of my knowledge, and that every amount comes from my own records, not from estimates. I will keep those records and give copies to G Tax Planners on request.

Your name

Your signature (type your full name)

Date

Spouse name (if filing jointly)

Spouse signature

Spouse date